

## **DRAFT 03-24-15**

### **APRIL 13, 2015 ANNUAL TOWN MEETING MOTIONS**

#### **ARTICLE 1:**

I move that the Town hear reports of the various Town Officers and Committees and to take such action thereon as the Town may vote.

#### **ARTICLE 2:**

I move that the Town vote to accept any sum of money from St. Mark's School, Fay School, Harvard Medical School, New England Regional Primate Research Center, L'Abri Fellowship, The New England Center for Children, and any other contributor and deposit same amount in Estimated Receipts Account, and determine what disposition shall be made of the same, if accepted.

#### **ARTICLE 3:**

I move that the Town vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow from time to time in anticipation of revenue of the financial year beginning July 1, 2015 in accordance with the provisions of Massachusetts General Laws, Chapter 44, and to issue a note or notes as may be given for a period of less than one year in accordance with Massachusetts General Laws, Chapter 44, Section 17 as amended.

#### **ARTICLE 4:**

I move that the Town vote in accordance with Massachusetts General Laws Chapter 30B, Section 12(b) to authorize the Board of Selectmen and Superintendent of Schools to solicit and award contracts for terms exceeding three years to a maximum of seven years, including any renewal, extension or option, provided in each instance the longer term is determined to be in the best interest of the Town by a vote of the Board of Selectmen or the School Committee.

#### **ARTICLE 5:**

I move that the Town vote to approve changes to the Personnel Salary Administration Plan, as specified in Chapter 31 of the Code of the Town of Southborough, entitled: PERSONNEL, and insert in its place the changes as printed in the warrant. Changes are noted in **BOLD** in the warrant.

**DRAFT 03-24-15**

\*If the town meeting members are not in favor of the changes to the SAP salary grid, any amendments should refer to Section 20: Classification Plan. Schedule A and B are what was modified during the salary study this year.

**Potential Amendment:** I move that Schedule A and B of Section 20 be stricken from the proposed changes to the Salary Administration Plan, as printed in the warrant, and that the original Schedule A and B remain, as approved at the 2014 Annual Town Meeting.

**Amendment #1:** I move that the title "Program Coordinator" listed as Grade 5 in Section 20 be modified to be classified in Grade 6 of said Section 20.

**ARTICLE 6:**

I move that the Town vote to raise the sum of \$\_\_\_\_\_ to fund the implementation of the Pay and Classification Plan as recommended by the Personnel Board, specifically to bring the identified positions into their new grade classifications at the minimum level.

**ARTICLE 7**

I move that the Town transfer from "FY15 Department 910 Employee Benefits" the amount of \$115,000 for the purpose of funding a Health Reimbursement Account.

**ARTICLE 8**

I move that the Town transfer the sum of \$94,238 between and among various accounts for the fiscal year ending June 30, 2015, as follows:

<b>FROM:</b>	<b>TO:</b>	<b>AMOUNT:</b>
Benefits – Health Ins. 0100-5-910-000-51720	In Lieu Vacation/Sick 0100-6-910-570-51771	\$35,920
Benefits – Health Ins. 0100-5-910-000-51720	Liability Insurance 0100-5-945-000-57400	\$ 1,480
Benefits – Health Ins. 0100-5-910-000-51720	DPW Salary 0100-5-400-421-51100	\$54,198
Benefits – Health Ins. 0100-5-910-000-51720	Inspectional Services 2269-4-242-437-43990	\$ 2,640

**DRAFT 03-24-15**

**ARTICLE 9**

I move that the Town vote to raise a sum of money not to exceed the sum of **\$48,561,286** as may be necessary for the Town’s use, and make appropriations of the same.

Transfer from the Cemetery Perpetual care	15,000
Transfer from Free Cash	1,592,138
Transfer from Overlay Reserve	296,246
Transfer from Ambulance Fund, Receipts Reserved (Fund 23)	200,000
Transfer from Aerial Ladder Donation Fund	32,000
Transfer from Septic Betterment Fund	62,888
Transfer from Premium Reserve	136
Transfer from Reserve SBAB Fund Balance	15,737
Transfer from Water Reserve	65,000

AND that the Balance of **\$46,282,141** be raised and appropriated.

**ARTICLE 10:**

I move that the Town vote to raise and appropriate:

- \$3,300 for Police Department DVR surveillance equipment;
- \$10,000 for Public Works large truck and equipment body work;
- \$250,000 for maintenance of Town roads
- \$20,000 for new roof engineering for the Fire Department;
- \$8,350 for Town Hall Offices document scanning software;

And to transfer from Receipts Reserve Water Fund:

- \$54,000 for a utility service diesel for the Water Department;
- And \$30,000 for the Hosmer Pump Station roof.

#	ITEM	TOTAL	Recommend	Recommend
			ADVISORY	SELECTMEN
A.	Police Dept. – DVR Surveillance	<b>\$3,300</b>	Recommend	Recommend
B.	Large truck body work – DPW	<b>\$10,000</b>	Recommend	Recommend
C.	DPW roads	<b>\$250,000</b>	Recommend	Recommend

**DRAFT 03-24-15**

D.	Fire – Engineering for new roof	<b>\$20,000</b>	Recommend	Recommend
E.	Town Hall Doc Scanning	<b>\$8,350</b>	Recommend	Recommend
F.	Utility Service Diesel – Water	<b>\$54,000</b>	Recommend	Recommend
G.	Hosmer Pump Station – Water	<b>\$30,000</b>	Recommend	Recommend

**ARTICLE 11:**

I move that the Town vote to raise by borrowing:

- \$550,000 for Fire Department replacement of Engine 23, which shall be repaid, in the first instance, by the Ambulance Fund, although any borrowing for this project shall, nevertheless, constitute a pledge of the Town’s full faith and credit in accordance with the Massachusetts General Law.

#	ITEM	TOTAL	Recommend	Recommend
			ADVISORY	SELECTMEN
A.	Fire replacement of Engine 23	<b>\$550,000</b>	Recommend	Recommend

**ARTICLE 12:**

I move that the Town vote to transfer the amount of \$89,038 into the Stabilization Fund, to be designated for future capital expenditures according to the Town’s Capital Plan.

**ARTICLE 13:**

I move that the Town vote, pursuant to Massachusetts General Laws, Chapter 44 § 53E ½, to authorize and/or re-authorize the use of a revolving fund for the following purposes:

1. Immunization/emergency dispensing clinic and any declared emergency for the Board of Health to a maximum of \$12,000.
2. Inspection services for the Sealer of Weights and Measures, Plumbing Inspector and Wiring Inspector for receipts to a maximum of \$100,000.
3. Department of Public Works for 9-11 Field Maintenance and usage and DCR annual fee to a maximum of \$50,000.
4. Local Wetland Filing fees for Conservation Commission departmental and consultant costs for review, issuance and monitoring of projects to a maximum of \$30,000.

**DRAFT 03-24-15**

5. Public Safety and Public Works departments for responding to incidents involving hazardous material to a maximum of \$75,000.
6. CPR classes by the Fire Department for the cost of running CPR classes to a maximum of \$6,500.
7. Conservation Commission for the cost of running the community garden to a maximum of \$1,500.
8. Recreation Commission for a portion of recreation program costs to a maximum of \$342,094.
9. Tobacco Control Program to allow the Board of Health to conduct periodic compliance checks with vendors to a maximum of \$4,000.
10. Technology fee from permits for the annual costs of municipal licensing/permitting software to a maximum of \$40,000.

**ARTICLE 14:**

That the Town vote to raise and appropriate \$80,000 for the ongoing maintenance of capital equipment and systems associated with town buildings and facilities. The Town Facilities Manager shall recommend appropriate projects to the Town Administrator. The Town Administrator shall approve all expenditures under this article. The Town Facilities Manager shall report all funded projects to the Capital Budget Planning and Advisory Committees.

**ARTICLE 15:**

I move that the Town vote to raise and appropriate the sum of \$50,000 for the purpose of hiring consultants, engineers, water quality specialists, and/or environmental consultants by various Town departments, with the approval of the Board of Selectmen.

**ARTICLE 16:**

I move that the Town vote to raise and appropriate the sum of \$47,842 for the purpose of paying to retirees the amount due for accrued vacation and sick time.

**ARTICLE 17:**

I move that the Town vote to accept the report of the Community Preservation Committee for the FY 2016 Community Preservation Projected Receipts and act upon the recommendations of the Community Preservation Committee and to set aside for later expenditure, certain sums of money from the Community Preservation Fund established pursuant to Chapter 44B of the General Laws, as printed in the warrant.

**ARTICLE 18:**

I move that the Town vote to appropriate \$35,736.00 from the CPA Open Space Reserve Fund and \$160,364 from the CPA General Unreserved/Fund Balance, to be applied to the Chestnut

## **DRAFT 03-24-15**

Hill Bond for the purpose of open space. Said funds to be expended under the direction of the Community Preservation Committee.

### **ARTICLE 19:**

I move that the Town vote to appropriate \$62,000.00 from the CPA General Unreserved Fund to fund the Tennis Court Restoration Project. Said funds are to be expended under the direction of the Community Preservation Committee.

### **ARTICLE 20:**

I move that the Town vote to transfer the sum of \$50,000.00, of which \$33,561.76 will transfer to the Historical Reserve Fund and \$16,438.24 will transfer to the CPA General Unreserved Fund for the Stony Brook Museum, Article 23, ATM 4-13-10.

### **ARTICLE 21:**

I move that the Town vote to transfer the sum of \$6,000.00 to the CPA General Unreserved Fund for the Recreation Field Assessment Project Article 24, ATM 4-14-09.

### **ARTICLE 22:**

I move that the Town vote to transfer the sum of \$12,000.00 to the CPA General Unreserved Fund for the hiring of a Curator/Consultant by the Southborough Historical Society, Article 22, ATM 4-14-09.

### **ARTICLE 23:**

I move that the Town vote to amend Chapter 9 of the Code of the Town of Southborough by inserting a new "Article VI, Boards, Committees and Commissions" as printed in the warrant.

### **ARTICLE 24:**

I move that the Town vote to indefinitely postpone the article.

### **ARTICLE 25**

## **DRAFT 03-24-15**

I move that the Town vote to authorize the Board of Selectmen to petition the General Court of the Commonwealth pursuant to the Provisions of Clause (1) of Section 8 of Article 2 of the Amendments to the Constitution of the Commonwealth of Massachusetts and all other applicable laws for a Special Law,

AN ACT DIRECTING THE DIVISION OF CAPITAL ASSET MANAGEMENT AND MAINTENANCE TO LEASE A CERTAIN PARCEL OF LAND IN THE TOWN OF SOUTHBOROUGH, as printed in the warrant.

### **ARTICLE 26**

I move that the Town vote to amend the Code of the Town of Southborough, by inserting a new Chapter 144 "Commercial large-scale ground-mounted solar energy systems", as printed in the warrant.

### **ARTICLE 27**

I move that the Town vote to accept as a public way Metcalf Lane as shown on a plan entitled "Road Acceptance Plan of Land in Southborough, MA", prepared by Bruce Salak & Associates, Inc., dated August 29, 2014 and revised February 10, 2015 and February 12, 2015, together with two highway rounding easements containing a total of 257 square feet, more or less, a drainage easement containing 26,648 square feet, more or less, all as show on said plan, a copy of which is on file with the Board of Selectmen's office and the Town Clerk's office.

### **ARTICLE 28**

I move that the Town vote to accept as a public way Thayer Lane as shown on a plan entitled "Street Acceptance Plan of Thayer Lane Southborough, MA" prepared by Engineering Design Consultants, Inc., dated December 19, 2014. A copy of said plan is on file with the Board of Selectmen's office and the Town Clerk's office.

### **ARTICLE 29:**

I move that the Town vote to amend the Code of the Town of Southborough, by inserting a new Chapter 63, "Demolition Delay," to read as printed in the warrant.

### **ARTICLE 30**

## **DRAFT 03-24-15**

I move that the Town vote to borrow the sum of \$225,000 for the replacement of the lights at Choate Field, which shall be repaid, in the first instance, by fees generated from the use of the field, although any borrowing for this project shall, nevertheless, constitute a pledge of the Town's full faith and credit in accordance with the Massachusetts General Law.

### ***ARTICLE 31***

I move that this article be indefinitely postponed.

### ***ARTICLE 32***

I move that the Town of Southborough vote to authorize the town to issue all citizens requesting access to the town's recycling bins, Goodwill, can and bottle bin and the swap shop. A special sticker allowing admittance to this section ONLY of the transfer station for the cost of \$25.00 per year.

Any use of the transfer station compactor without a transfer station compactor sticker will be subject to all rules, regulations and fine as printed in the violation and fines section of the town transfer station article III entitled "Transfer Station" violations and fines" of chapter 36 of the code of the town of Southborough.

### ***ARTICLE 33***

I move that the Town vote to authorize the Board of Selectmen to petition the General Court of the Commonwealth pursuant to the Provisions of Clause (1) of Section 8 of Article 2 of the Amendments to the Constitution of the Commonwealth of Massachusetts and all other applicable laws for a Special Law,

AN ACT AUTHORIZING THE TOWN OF SOUTHBOROUGH TO GRANT AN ADDITIONAL LICENSE FOR THE SALE OF ALL ALCOHOLIC BEVERAGES NOT TO BE DRUNK ON THE PREMISES, as printed in the warrant.

### ***ARTICLE 34***

I move that the Town vote to enact a bylaw the text of which is substantially as follows 'All public information, defined as information that is non-exempt under the Massachusetts Public Records Law or is public pursuant to the Massachusetts Open Meeting law, that is sent in written form to, from, or between, members of Town Committees or Boards shall be promptly be made available to the public via the Internet, by creating an electronic online copy or similar means. It shall be made available in such manner as to permit indexing by, and public



## **DRAFT 03-24-15**

searching via, Internet search providers and any other means convenient to the public as the Town may choose to provide. Such online information shall be deleted not sooner than three years after the original information has been deleted or destroyed. "Promptly" as used in this bylaw shall mean not later than the amount of time after which such information would be otherwise copied for backup purposes, or 7 days, whichever is less. The requirements of this bylaw shall be effective July 1, 2016 and are subject to appropriation by Town Meetings.' And, to see if the Town will appropriate a sum of money for the purpose of planning and commencing implementation of systems for automated compliance with this bylaw.