

To: All residents, employees, and property owners of Southborough, as well as all others interested in the functioning and operations of the Southborough Fire Department

From: The Fire Chief Screening Committee

Re: Southborough Fire Chief Search – Community Input

The charge of our committee is to identify and recommend up to five finalists for consideration by the Selectmen for the position of Fire Chief. We would appreciate any comments regarding the operations of the fire department, qualities you value or think are critical in a Chief, and any concerns you may have.

We would ask that you take one of the following steps to advise us of your suggestions or concerns:

- Attend the Open Meeting scheduled for Monday, November 26th at 7:00pm to be held in the McAuliffe Hearing Room in the Town House. This meeting will solely focus on providing a forum to hear from those that are interested or want to provide input into this process.
- For those that are unable to attend, send an email to our Committee Chair, Jason Malinowski, at jmalinowski@southboroughma.com. If you wish your email to be read into the minutes of the November 26th Open Meeting, please indicate this preference and include your name and address.
- Reach out to any resident member of the Committee by leaving a written message directed to their attention with a note that it relates to the Fire Chief Screening Committee at the Town House.

Comments received by Monday, December 3rd will be considered as part of our process.

Thank you in advance for your help and valuable input into this process.

Fire Chief Screening Committee Members

Jason Malinowski, Chair (Resident)

Janet Maney, Vice Chair (Resident)

Sam Stivers, Clerk (Resident)

Chief Ken Paulhus, Southborough Police Department

Chief Kevin Breen, Marlborough Fire Department